**LOCAL MITIGATION PLAN REVIEW TOOL**

**Jurisdiction Name & State: \*\*\*\*\*\*, New Hampshire**

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

* The Regulation Checklist provides a summary of FEMA’s or the New Hampshire State Plan Reviewer’s evaluation of whether the Plan has addressed all requirements.
* The Plan Assessment identifies the plan’s strengths as well as documents areas for future improvement.
* The Multi-jurisdiction Summary Sheet is an optional worksheet that can be used to document how each jurisdiction met the requirements of each Element of the Plan (Planning Process; Hazard Identification and Risk Assessment; Mitigation Strategy; Plan Review, Evaluation, and Implementation; and Plan Adoption).

The FEMA Mitigation Planner or the New Hampshire State Plan Reviewer must reference this *Local Mitigation Plan Review Guide* when completing the *Local Mitigation Plan Review Tool*.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Jurisdiction:** \*\*\*\*\*\* | **Title of Plan:** Multi-Hazard Mitigation Plan Update 2020 | | | | **Date of Plan:** |
| **Single or Multi-jurisdiction plan? SINGLE** | | | **New Plan or Plan Update? UPDATE** | | |
| **Local Point of Contact:** \*\*\*\*\*\*\*\*\*  **Title:** \*\*\*\*\*\*\*\*\*  **Agency:** \*\*\*\*\*\*\*\*\*  **Phone Number:** \*\*\*\*\*\*\*\*\*  **E-Mail:** \*\*\*\*\*\*\*\*\*  **Address:** \*\*\*\*\*\*\*\*\* | | | **City Website:**  \*\*\*\*\*\*\*\*\* | | |
| **Local Point of Contact:** \*\*\*\*\*\*\*\*\*  **Title:** \*\*\*\*\*\*\*\*\*  **Agency:** \*\*\*\*\*\*\*\*\*  **Phone Number:** \*\*\*\*\*\*\*\*\* **E-Mail:** \*\*\*\*\*\*\*\*\*  **Address:** \*\*\*\*\*\*\*\*\* | | | **City Website:**  \*\*\*\*\*\*\*\*\* | | |
| **Plan Developer Point of Contact:** \*\*\*\*\*\*\*\*\*  **Title:** \*\*\*\*\*\*\*\*\*  **Agency:** \*\*\*\*\*\*\*\*\*  **Phone Number:** \*\*\*\*\*\*\*\*\* **E-Mail:** \*\*\*\*\*\*\*\*\*  **Website:** \*\*\*\*\*\*\*\*\*  **Address:** \*\*\*\*\*\*\*\*\* | | | | | |
| **State Reviewer:** Kayla Henderson | | **Title:** State Hazard Mitigation Planner **E-Mail:** Kayla.Henderson@dos.nh.gov | | **Date:** | |
| **Date Received at NH HSEM:** | |  | | | |
| **Plan Approvable Pending Adoption:** | |  | | | |
| **Plan Adopted:** | |  | | | |
| **Plan Approved:** | |  | | | |

**SECTION 1:**

**REGULATION CHECKLIST**

**INSTRUCTIONS:** The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been ‘Met’ or ‘Not Met.’ The ‘Required Revisions’ summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is ‘Not Met.’ Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in this *Plan Review Guide* in Section 4, Regulation Checklist.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A. REGULATION CHECKLIST  Regulation (44 CFR 201.6 Local Mitigation Plans) | **Location in Plan**  (section and/or page number) | | **Met** | **Not Met** |
| **ELEMENT A. PLANNING PROCESS** | | | | |
| A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1)) | \*\*\*\*\*\*\*\*\* | |  |  |
| A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2)) | \*\*\*\*\*\*\*\*\* | |  |  |
| A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1)) | \*\*\*\*\*\*\*\*\* | |  |  |
| A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3)) | \*\*\*\*\*\*\*\*\* | |  |  |
| A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i)) | \*\*\*\*\*\*\*\*\* | |  |  |
| **ELEMENT A: REQUIRED REVISIONS** | | | | |
| B. REGULATION CHECKLIST  Regulation (44 CFR 201.6 Local Mitigation Plans) | **Location in Plan**  (section and/or page number) | | **Met** | **Not Met** |
| **ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT** | | | | |
| B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i)) | \*\*\*\*\*\*\*\*\* | |  |  |
| B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i)) | \*\*\*\*\*\*\*\*\* | |  |  |
| B3. Is there a description of each identified hazard’s impact on the community as well as an overall summary of the community’s vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| **ELEMENT B: REQUIRED REVISIONS** | | | | |
| C. REGULATION CHECKLIST  Regulation (44 CFR 201.6 Local Mitigation Plans) | **Location in Plan**  (section and/or page number) | | **Met** | **Not Met** |
| **ELEMENT C. MITIGATION STRATEGY** | | | | |
| C1. Does the plan document each jurisdiction’s existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3)) | \*\*\*\*\*\*\*\*\* | |  |  |
| C2. Does the Plan address each jurisdiction’s participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i)) | \*\*\*\*\*\*\*\*\* | |  |  |
| C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii)) | \*\*\*\*\*\*\*\*\* | |  |  |
| **ELEMENT C: REQUIRED REVISIONS** | | | | |
| D. REGULATION CHECKLIST  Regulation (44 CFR 201.6 Local Mitigation Plans) | **Location in Plan**  (section and/or page number) | | **Met** | **Not Met** |
| **ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION** (applicable to plan updates only) | | | | |
| D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3)) | \*\*\*\*\*\*\*\*\* | |  |  |
| D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3)) | \*\*\*\*\*\*\*\*\* | |  |  |
| D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3)) | \*\*\*\*\*\*\*\*\* | |  |  |
| **ELEMENT D: REQUIRED REVISIONS:** | | | | |
| E. REGULATION CHECKLIST  Regulation (44 CFR 201.6 Local Mitigation Plans) | | **Location in Plan**  (section and/or page number) | **Met** | **Not Met** |
| **ELEMENT E. PLAN ADOPTION** | | | | |
| E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5)) | | \*\*\*\*\*\*\*\*\* |  |  |
| E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5)) | | N/A |  |  |
| **ELEMENT E: REQUIRED REVISIONS** | | | | |
| **HIGH HAZARD POTENTIAL DAM (HHPD) Grant Opportunity** | | **Location in Plan**  **(section and/or page number)** | **Met** | **Not Met** |
| **OPTIONAL: HIGH HAZARD POTENTIAL DAM RISKS** | | | | |
| Does the plan describe the incorporation of existing plans, studies, reports, and technical information for eligible high hazard potential dams? | |  |  |  |
| Does the plan address eligible high hazard potential dams in the risk assessment? | |  |  |  |
| Does the plan include mitigation goals to reduce long-term vulnerabilities from eligible high hazard potential dams that pose an unacceptable risk to the public? | |  |  |  |
| Does the plan prioritize mitigation actions to reduce vulnerabilities from eligible high hazard potential dams that pose and unacceptable risk to the public? | |  |  |  |
| **REQUIRED REVISIONS** | | | | |

**SECTION 2: PLAN ASSESSMENT**

**A. Plan Strengths and Opportunities for Improvement**

This section provides a discussion of the strengths of the plan document and identifies areas where these could be improved beyond minimum requirements.

**Element A: Planning Process**

**Plan Strengths:**

**Opportunities for Improvement:**

**Element B: Hazard Identification and Risk Assessment**

**Plan Strengths:**

**Opportunities for Improvement:**

**Element C: Mitigation Strategy**

**Plan Strengths:**

**Opportunities for Improvement:**

**Element D: Plan Update, Evaluation, and Implementation (*Plan Updates Only*)**

**Plan Strengths:**

**Opportunities for Improvement:**

**B. Resources for Implementing Your Approved Plan**

**State Sources of Technical Assistance & Funding:**

The New Hampshire State Hazard Mitigation Officer (SHMO) and State Mitigation Planner can provide guidance regarding grants, technical assistance, available publications, and training opportunities.Contact the New Hampshire **Division of Homeland Security and Emergency Management** (NH HSEM) for further assistance. View agency website for contact information at <https://www.nh.gov/safety/divisions/hsem/index.html>. Refer to the New Hampshire State Hazard Mitigation Plan (page 185) which identifies a number of potential funding sources for various mitigation activities at <https://www.nh.gov/safety/divisions/hsem/HazardMitigation/planning.html>. Communities are encouraged to work with the State to maximize use of every 406 Hazard Mitigation opportunity when available during federally declared disasters. A better alignment and increasing the effectiveness of 406 and 404 Mitigation funds, greatly benefit the community in the long run.

**Federal and Non-Profit Sources of Technical Assistance & Funding:**

Federal Grants Resource Center and Grants.gov

Federal agencies may support integrated planning efforts such as rural development, sustainable communities and smart growth, climate change and adaptation, historic preservation, risk analyses, wildfire mitigation, conservation, Federal Highways pilot projects, etc. The Federal Grants Resource Center is located on the website of the national non-profit Reconnecting America, and provides a compilation of key funding sources for projects in your community. Examples are HUD, DOT/FHWA, EPA, and Sustainable Communities grant programs. For more information visit: <http://reconnectingamerica.org/resource-center/federal-grant-opportunities/> or [www.grants.gov](http://www.grants.gov).

GrantWatch.com

The website posts current foundation, local, state, and federal grants on one website. When seeking funding opportunities for mitigation, consider a variety of sources for grants, guidance, and partnerships, including academic institutions, non-profits, community organizations, and businesses, in addition to governmental agencies. Examples are The Partnership for Resilient Communities, the Institute for Sustainable Communities, the Rockefeller Foundation *Resilience*, The Nature Conservancy, The Kresge Climate-Resilient Initiative, the Threshold Foundation’s *Thriving Resilient Communities* funding, the RAND Corporation, and ICLEI *Local Governments for Sustainability*.

<http://www.grantwatch.com>

FEMA Hazard Mitigation Assistance

FEMA’s Hazard Mitigation Assistance provides funding for projects under the Hazard Mitigation Grant Program (HMGP), Pre-Disaster Mitigation (PDM), and Flood Mitigation Assistance (FMA). Individuals and businesses are not eligible to apply for HMA funds; however, an eligible applicant or subapplicant may apply on their behalf.

<http://www.fema.gov/hazard-mitigation-assistance>

**Recommended FEMA Publications & Websites:**

Hazard Mitigation Planning Online Webliography, FEMA Region I  
This compilation of government and private online sites is a useful source of information for developing and implementing hazard mitigation programs and plans in New England.

<http://www.fema.gov/about-region-i/about-region-i/hazard-mitigation-planning-webliography>

FEMA Library

FEMA publications can be downloaded for free from its Library website. This repository contains a wealth of information that can be especially useful in public information and outreach programs. Search by keyword to find documents related to a particular topic. Examples include building and construction techniques, the NFIP, integrating historic preservation and cultural resource protection with mitigation, and helpful fact sheets.

<http://www.fema.gov/library>

FEMA RiskMAP

Technical assistance is available through RiskMAP to assist communities in identifying, selecting, and implementing activities to support mitigation planning and risk reduction. Attend any RiskMAP discovery meetings that may be scheduled in the state (or neighboring communities with shared watersheds boundaries) in the future.

<https://www.fema.gov/risk-mapping-assessment-and-planning-risk-map>

FEMA Climate Change Website

Provides resources that address climate change.

<http://www.fema.gov/climate-change>

**Other Recommended Publications & Websites:**

U.S. Climate Resilience Toolkit

Scientific tools, information, and expertise are provided to help manage climate-related risks and improve resilience to extreme events. This aid assists planning through links to a wide-variety of web-tools covering topics, including coastal flood risk, ecosystem vulnerability, and water resources. Experts can be located in the NOAA, USDA, and Department of Interior.

<https://toolkit.climate.gov>

EPA’s Resilience and Adaptation in New England (RAINE) Climate Change Program

A collection of vulnerability, resilience and adaptation reports, plans, and webpages at the state, regional, and community levels. Communities can use the RAINE database to learn from nearby communities about building resiliency and adapting to climate change.

<http://www.epa.gov/raine>

USDA Rural Community Development Grant Programs

USDA operates over fifty financial assistance programs for a variety of rural applications.

<http://www.rd.usda.gov/programs-services>